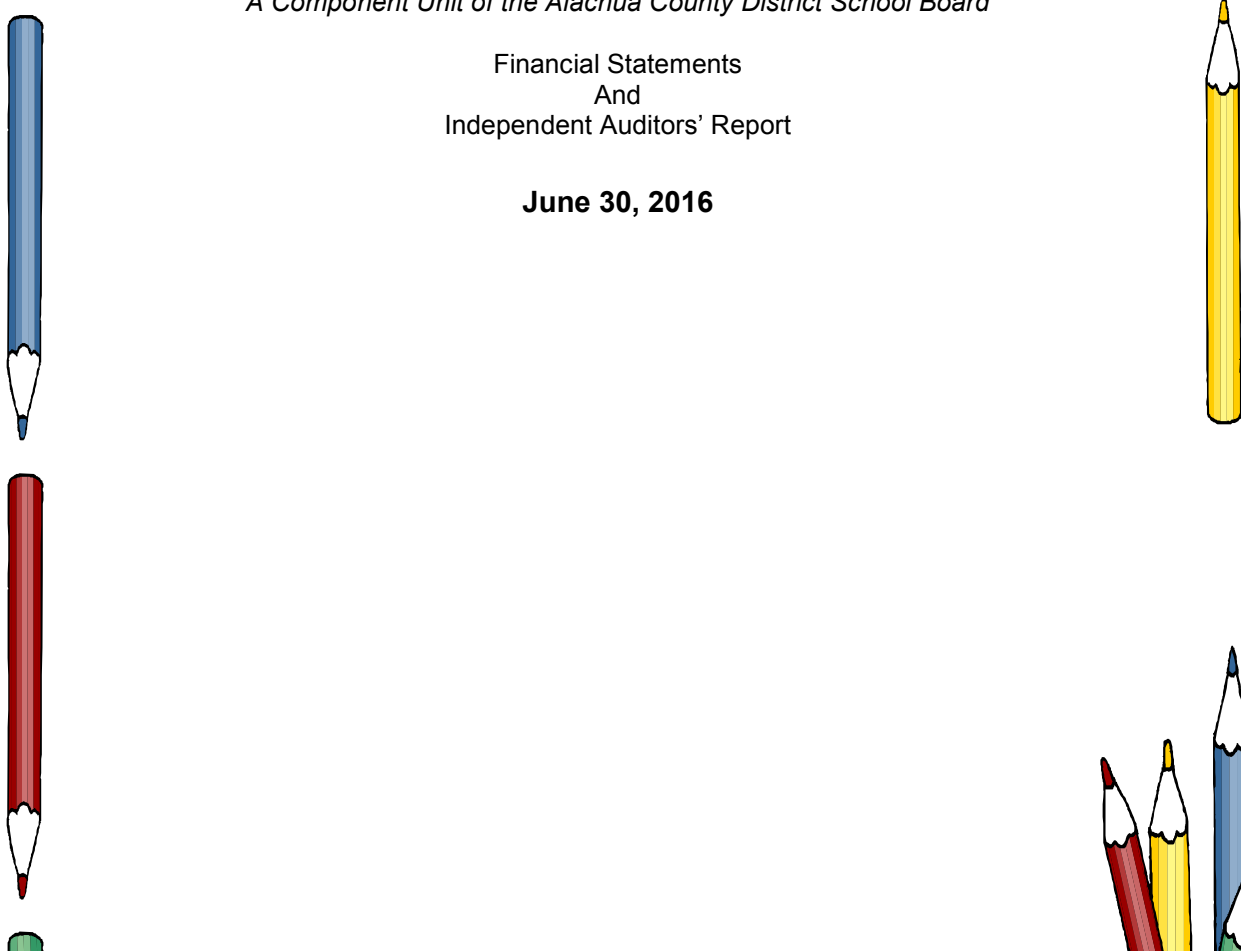


# Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

Financial Statements  
And  
Independent Auditors' Report

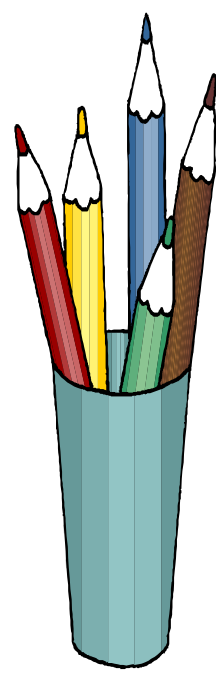
**June 30, 2016**



## **KATTELL AND COMPANY, P.L.**

*A professional accounting firm serving the nonprofit community.*

**808-B NW 16<sup>th</sup> Avenue  
Gainesville, Florida 32601  
(352) 395-6565**



**Financial Statements and Independent Auditors' Reports**  
**June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

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# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 TEL: 352-395-6565 FAX: 352-395-6636 www.kattell.com

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Micanopy Middle School, Inc.

October 13, 2016

### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Micanopy Middle School, Inc. (the School), a component unit of the Alachua County District School Board, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements.** Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility.** Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions.** In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter.** As discussed in Note 2 to the financial statements, the 2015 financial statements have been restated to correct a misstatement. Our opinion is not modified with respect to this matter.

**Other Matters - Required Supplementary Information.** Accounting principles generally accepted in the United States of America require that management's discussion and analysis, budgetary comparison schedules, and certain pension related information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2016, on our consideration of the School's internal control over financial reporting (internal control) and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the internal control or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance.

*Kattell and Company, P.L.*

# **Management's Discussion and Analysis**

**June 30, 2016**

## **Micanopy Middle School, Inc.**

*A Component Unit of the Alachua County District School Board*

This discussion and analysis of the School's financial performance provides an overview of the School's financial activities for the fiscal year ended June 30, 2016. Please read it in conjunction with the School's financial statements, which follow this section.

The following are various financial highlights for fiscal year 2016:

- The School's overall Net Position increased by approximately \$27,000, which is about 52%.
- Total ending unrestricted Net Position was a deficit of approximately \$121,000.
- The School had total expenses for the year of about \$388,000 compared to revenues of approximately \$415,000.
- The School educated 62 students in 2016 and 64 in 2015, serving grades 6-9.

### **OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This annual report contains government-wide financial statements that report on the School's activities as a whole and fund financial statements that report on the School's individual funds.

#### **Government-wide Financial Statements**

The first financial statement is the Statement of Net Position. This statement includes all of the School's assets and deferred outflows and liabilities and deferred inflows using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net Position – the difference between assets and deferred outflows and liabilities and deferred inflows – can be used to measure the School's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in Net Position during the fiscal year. Over time, the increases or decreases in Net Position are useful indicators of whether the School's financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School's activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

#### **Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School's funds.

The School maintains three individual governmental funds, the General Fund, Special Revenue Fund and Capital Projects Fund. The General Fund, Special Revenue Fund and Capital Projects Funds are considered to be major funds and, accordingly, they are separately displayed.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund's financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

# Management's Discussion and Analysis

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### CONDENSED FINANCIAL INFORMATION

The following table presents condensed, government-wide current year and prior year data about net position and changes in net position for governmental activities.

	2016	2015 - Restated
<b>Net Position</b>		
Assets:		
Non-capital Assets	\$ 22,544	\$ 6,471
Capital Assets, Net	437,097	460,373
Total Assets	<u>459,641</u>	<u>466,844</u>
Deferred Outflows	<u>45,986</u>	<u>18,562</u>
Liabilities:		
Current Liabilities	14,859	32,885
Long-term Liabilities	236,855	238,904
Net Pension Liability	<u>108,092</u>	<u>83,896</u>
Total Liabilities	<u>359,806</u>	<u>355,685</u>
Deferred Inflows	<u>66,480</u>	<u>77,458</u>
Net Position:		
Net Investment in Capital Assets	200,242	221,469
Restricted for capital projects	--	1,853
Unrestricted	<u>(120,901)</u>	<u>(171,059)</u>
Total Net Position	<u>\$ 79,341</u>	<u>\$ 52,263</u>
<b>Change in Net Position</b>		
Program Revenues:		
Charges for Services	\$ 2,550	\$ --
Capital Grants & Contributions	24,526	27,365
General Revenues:		
Title 1 Grant	19,995	--
Florida Education Finance Program	347,498	345,935
Other State Revenues	7,196	1,300
Other Revenues	<u>12,764</u>	<u>13,291</u>
Total Revenues	<u>414,529</u>	<u>387,891</u>
Program Expenses:		
Instruction	178,825	191,598
Instructional Support Services	2,306	--
General Support	137,833	255,191
Community Service	2,543	--
Operation of Plant	39,453	--
Interest on Long-term Debt	<u>26,491</u>	<u>--</u>
Total Expenses	<u>387,451</u>	<u>446,789</u>
Change in Net Position	27,078	(58,898)
Beginning Net Position:	<u>52,263</u>	<u>111,161</u>
Ending Net Position	<u>\$ 79,341</u>	<u>\$ 52,263</u>

# Management's Discussion and Analysis

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

**Governmental Activities.** The governmental activities generated \$27,076 in program revenues and \$387,453 of general revenues, and incurred \$387,451 of program expenses. This resulted in a \$27,078 increase in net position.

### THE SCHOOL'S INDIVIDUAL FUNDS

**General Fund.** The fund balance of the General Fund increased by \$37,963 from \$(30,278) to \$7,685.

**Special Revenue Fund.** The fund balance of the Special Revenue Fund decreased by \$2,011 to \$0 which means all grant funds were spent during the year.

**Capital Projects Fund.** The fund balance of the Capital Projects Fund decreased by \$1,853 to \$0 which means all grant funds were spent during the year.

### BUDGETARY HIGHLIGHTS

**General Fund.** There were no significant changes to the original budget. There were no differences between the final budget and actual amounts.

### CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets.** The School had no significant capital asset activity. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the School's capital asset activity.

**Debt Administration.** The School issued no new debt during the year and made scheduled payments on existing long-term debt. Please refer to a note to the accompanying financial statements entitled *Long Term Liabilities* for more detailed information about the School's long-term debt activity.

### ECONOMIC FACTORS

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

### CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Ms. Tara Lowe-Phillips, Principal, Micanopy Middle School, Inc. at 708 NW Okehumkee St. Micanopy, FL 32667.

**Statement of Net Position**  
**June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

	Governmental Activities
<b>Assets:</b>	
Cash	\$ 17,969
Grants Receivable	4,175
Deposits	400
Capital Assets:	
Land	73,866
Depreciable Capital Assets, Net	363,231
<b>Total Assets</b>	<b>459,641</b>
<b>Deferred Outflows</b>	<b>45,986</b>
<b>Liabilities:</b>	
Accounts Payable	14,859
Long-Term Debt:	
Due Within One Year	2,286
Due In More Than One Year	234,569
Net Pension Liability	108,092
<b>Total Liabilities</b>	<b>359,806</b>
<b>Deferred Inflows</b>	<b>66,480</b>
<b>Net Assets:</b>	
Net Investment in Capital Assets	200,242
Unrestricted	(120,901)
<b>Total Net Position</b>	<b>\$ 79,341</b>

See accompanying notes.

**Statement of Activities**  
**For the Year Ended June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

<b>Functions/Programs:</b>	Program Revenues			Net (Expense) Revenue and Change in Net Position	
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>		<u>Capital Grants and Contributions</u>
Governmental Activities:					
Instruction	\$ (178,825)	\$ 2,550	\$ --	\$ --	\$ (176,275 )
Instructional Support Services	(2,306)	--	--	--	(2,306)
General Support	(137,833)	--	--	2,049	(135,784)
Community Services	(2,543)	--	--	--	(2,543)
Operation of Plant	(39,453)	--	--	--	(39,453)
Interest on Long-Term Debt	(26,491)	--	--	22,477	(4,014)
<b>Total</b>	<b>\$ (387,451)</b>	<b>\$ 2,550</b>	<b>\$ --</b>	<b>\$ 24,526</b>	<b>(360,375)</b>

**General Revenues:**

Federal through State:	
Title I Grant	19,995
State Revenue:	
Florida Education Finance Program	347,498
Other State Revenue	7,196
Unrestricted Grants and Contributions	11,156
Other Miscellaneous Local Sources	1,608
	<u>1,608</u>

**Total General Revenues** **387,453**

**Change in Net Position** **27,078**

**Net Position – Beginning of Year**

Previously Reported	40,505
Prior Period Adjustment	11,758
Restated	<b>52,263</b>

**Net Position – End of Year** **\$ 79,341**

See accompanying notes.



**Balance Sheet – Governmental Funds**  
**June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
<b>Assets</b>				
Cash	\$ 17,969	\$ --	\$ --	\$ 17,969
Grants Receivable	4,175	--	--	4,175
Deposits	<u>400</u>	<u>--</u>	<u>--</u>	<u>400</u>
<b>Total Assets</b>	<b><u>\$ 22,544</u></b>	<b><u>\$ --</u></b>	<b><u>\$ --</u></b>	<b><u>\$ 22,544</u></b>
<b>Liabilities and Fund Balances</b>				
Liabilities:				
Accounts Payable	<u>\$ 14,859</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 14,859</u>
Fund Balances:				
Non-Spendable – Deposits	400	--	--	400
Unassigned	<u>7,285</u>	<u>--</u>	<u>--</u>	<u>7,285</u>
Total Fund Balances	<u>7,685</u>	<u>--</u>	<u>--</u>	<u>7,685</u>
<b>Total Liabilities and Fund Balances</b>	<b><u>\$ 22,544</u></b>	<b><u>\$ --</u></b>	<b><u>\$ --</u></b>	<b><u>\$ 22,544</u></b>

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –  
Governmental Funds**

**June 30, 2016**

**Micanopy Middle School, Inc.**

*A Component Unit of the Alachua County District School Board*

<b>Fund Balances – Total Governmental Funds</b>	\$ 7,685
Amounts reported for Governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not reported in the governmental funds. Capital Assets – Net of Accumulated Depreciation	437,097
Long-term liabilities are not due and payable in the current period and so are not reported as fund liabilities, but are included in the statement of net position. Long-Term Liabilities	(236,855)
Accounting for the School’s participation in the Florida Retirement System – the following amounts are reported in the Government-Wide Statements (see Note 6):	
Deferred Outflows	45,986
Deferred Inflows	(66,480)
Net Pension Liability	<u>(108,092)</u>
<b>Net Position of Governmental Activities</b>	<u><u>\$ 79,341</u></u>

See accompanying notes.

**Statement of Revenues, Expenditures and Changes in Fund Balances –  
Governmental Funds**

**For the Year Ended June 30, 2016**

**Micanopy Middle School, Inc.**

*A Component Unit of the Alachua County District School Board*

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>				
Federal through State:				
Title I Grant	\$ --	\$ 19,995	\$ --	\$ 19,995
State Revenue:				
Florida Education Finance Program	347,498	--	--	347,498
Public Education Capital Outlay	--	--	24,526	24,526
Other State Revenues	7,196	--	--	7,196
Local Revenue:				
Gifts, Grants and Bequests	11,156	--	--	11,156
Other Local Revenues	4,158	--	--	4,158
<b>Total Revenues</b>	<b>370,008</b>	<b>19,995</b>	<b>24,526</b>	<b>414,529</b>
<b>Expenditures and Changes in Fund Balances</b>				
<b>Expenditures:</b>				
Current:				
Instruction	165,848	22,006	--	187,854
Instructional Support Services	2,306	--	--	2,306
General Support Services	119,165	--	--	119,165
Community Services	2,543	--	--	2,543
Operation of Plant	40,022	--	--	40,022
Debt Service:				
Principal	--	--	2,049	2,049
Interest	2,161	--	24,330	26,491
<b>Total Expenditures</b>	<b>332,045</b>	<b>22,006</b>	<b>26,379</b>	<b>380,430</b>
<b>Excess of Revenues Over Expenditures</b>	<b>37,963</b>	<b>(2,011)</b>	<b>(1,853)</b>	<b>34,099</b>
<b>Fund Balances, July 1, 2015</b>	<b>(30,278)</b>	<b>2,011</b>	<b>1,853</b>	<b>(26,414)</b>
<b>Fund Balances, June 30, 2016</b>	<b>\$ 7,685</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ 7,685</b>

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balance to the Statement of Activities - Governmental Funds**

**For the Year Ended June 30, 2016**

**Micanopy Middle School, Inc.**

*A Component Unit of the Alachua County District School Board*

**Excess of Revenues over Expenditures – Total Governmental Funds** **\$ 34,099**

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Current Year Expenditures for Capital Assets	569
Current Year Depreciation Expense	(23,845)

Issuance of long term debt provides current financial resources to governmental funds, but has no effect on net position. Repayment of principal is an expenditure in governmental funds, but reduces long-term liabilities in the Statement of Net Position.

Current Year Principal Payments	2,049
---------------------------------	-------

Accounting for the School's participation in the Florida Retirement System:  
Adjustment of required contribution to net pension expense.

<u>14,206</u>
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**Change in Net Position of Governmental Activities** **\$ 27,078**

See accompanying notes.

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Micanopy Middle School, Inc. conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

#### Reporting Entity

Micanopy Middle School, Inc. is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The not-for-profit corporation conducts business as Micanopy Middle School (the School). The governing body of the School is the not-for-profit corporation's Board of Directors.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Alachua County District School Board (the District). The current charter is effective until June 30, 2017, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of the District.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

#### Government-wide Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

The Statement of Net Position reports the School's financial position as of the end of the fiscal year. In this statement, the School's Net Position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

#### Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The following funds are used by the School:

#### GOVERNMENTAL FUNDS

General Fund – The General Fund is the general operating fund of the School. It is used to account for all financial resources, except those associated with grants that are restricted to specified uses.

Special Revenue Fund – The Special Revenue Fund is used to account for financial resources associated with grants that are restricted to operational uses.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources associated with grants that are restricted to capital uses.

In the accompanying fund financial statements, the General Fund, Special Revenue Fund and Capital Projects Fund are all considered to be major funds and, therefore, are separately displayed. The School has no non-major funds.

#### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due. Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other revenue items are considered to be measurable and available only when cash is received.

#### Cash and Cash Equivalents

Cash consists of deposits in financial institutions. At times, such deposits may be in excess of the Federal Deposit Insurance Corporation (FDIC) insurance limit. At June 30, 2016, there were no amounts exceeding FDIC insurance coverage. The School has no policy regarding deposit custodial credit risk.

#### Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid assets are reported as “non-spendable” in the funds financial statements to indicate that prepaids do not represent available expendable resources.

#### Capital Assets and Depreciation

Capital assets are defined by the School as assets with an initial, individual cost of \$500 or more and an estimated useful life of more than one year. These assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value on the date of donation.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	30
Building Improvements	5
Improvements Other Than Buildings	15
Furniture, Fixtures and Equipment	7

#### Compensated Absences

The School does not pay employees for unused sick or vacation time, and unused time does not accumulate. Therefore, no liability for compensated absences is recorded.

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Long-term Liabilities

Long-term debt and other long-term obligations are reported in the government-wide financial statements. Long-term liabilities are not reported in the governmental funds because governmental funds use the current financial resources measurement focus.

#### Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated full-time equivalent student survey periods.

The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

#### Net Position

Net Position represent the difference between assets and deferred outflows and liabilities and deferred inflows and are reported in three categories as hereafter described. *Net investment in capital assets*, represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net Position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. *Unrestricted* Net Position is Net Position that does not meet the definition of the classifications previously described.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, and then unrestricted resources as they are needed.

#### Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

**Non-Spendable.** The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted.** The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed.** Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

**Assigned.** Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Principal. Assigned fund balance includes spendable fund balance amounts established by the Principal that are intended to be used for specific purposes that are neither considered restricted or committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by the Principal. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

**Unassigned.** Unassigned fund balance is the residual classification for the general fund.

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

A Component Unit of the Alachua County District School Board

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

#### Fund Balance Classifications (concluded)

It is the policy of the School to use restricted resources to the extent which they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

#### Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and the Health Insurance Subsidy (HIS), and additions to/deductions from the FRS and HIS fiduciary net position have been determined on the same basis as they are reported by the FRS and the HIS plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### NOTE 2 – RESTATEMENT

Net Position at June 30, 2015, has been restated in the Statement of Activities to reflect an error in the calculation of Deferred Inflows and Deferred Outflows at June 30, 2015, and the related pension expense for the year then ended.

### NOTE 3 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2016, was as follows:

	Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016
Capital Assets not Being Depreciated:				
Land	\$ 73,866	\$ --	\$ --	\$ 73,866
Capital Assets Being Depreciated:				
Buildings	589,973	--	--	589,973
Building Improvements	4,360	569	--	4,929
Improvements Other Than Buildings	39,016	--	--	39,016
Furniture, Fixtures & Equipment	2,340	--	2,340	--
Total Capital Assets	<u>709,555</u>	<u>569</u>	<u>2,340</u>	<u>707,784</u>
Accumulated Depreciation:				
Buildings	216,324	19,666	--	235,990
Building Improvements	3,003	933	--	3,936
Improvements Other Than Buildings	28,160	2,601	--	30,761
Furniture, Fixtures & Equipment	1,695	645	2,340	--
Total Accumulated Depreciation	<u>249,182</u>	<u>23,845</u>	<u>2,340</u>	<u>270,687</u>
Net Capital Assets	<u>\$ 460,373</u>	<u>\$ (23,276)</u>	<u>\$ --</u>	<u>\$ 437,097</u>

Depreciation was charged to functions/programs as follows:

Instruction	\$ 645
General Support	<u>23,200</u>
Total Depreciation Expense	<u>\$ 23,845</u>

### NOTE 4 – RISK MANAGEMENT

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. To manage its risks, the School has purchased commercial insurance. Settled claims resulting from these risks have not exceeded commercial coverage in the current and previous two years.



# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 5 – LONG-TERM LIABILITIES

Long-term debt activity for the year ended June 30, 2016, was as follows:

	Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016	Due Within One Year
Note Payable - Facilities	\$ 238,904	\$ --	\$ 2,049	\$ 236,855	\$ 2,286

On October 29, 2014, the School borrowed \$240,000 to refinance the acquisition of its facility. The note is collateralized by the School's real property (land and building) and is payable in monthly installments of \$2,352, with an 11.00% interest rate, maturing in November 2039.

The scheduled debt service requirements are as follows:

Fiscal Year <u>Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 2,286	\$ 25,941	\$ 28,227
2018	2,551	25,676	28,227
2019	2,846	25,381	28,227
2020	3,175	25,052	28,227
2021	3,543	24,684	28,227
2022-2026	24,897	116,239	141,136
2027-2031	43,045	98,091	141,136
2032-2036	74,422	66,714	141,136
2037-2040	80,090	16,353	96,443
Total	\$ 236,855	\$ 424,131	\$ 660,986

### NOTE 6 – EMPLOYEE RETIREMENT PLAN

The Florida Department of Management Services, Division of Retirement (Division), is part of the primary government of the state of Florida and is responsible for administering the Florida Retirement System Pension Plan and Other State-Administered Systems (System). The School participates in two defined benefit plans administered by the Division. The Division issues a publicly-available, audited comprehensive annual financial report (CAFR) on behalf of the System that includes financial statements, notes and required supplementary information for each of the pension plans. Detailed information about the plans is provided in the CAFR, which is available on line at: [http://www.dms.myflorida.com/workforce\\_operations/retirement/publications](http://www.dms.myflorida.com/workforce_operations/retirement/publications). The system's CAFR and actuarial reports may also be obtained by contacting the Division of Retirement at: Department of Management Services, Division of Retirement, Bureau of Research and Member Communications, P.O. Box 9000, Tallahassee, FL 32315-9000, or call 850-488-5706 or toll free at 877-377-1737.

#### ***Plan Descriptions***

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multiple-employer qualified defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established, is administered, and may be amended in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state community college, or district school board, unless restricted from FRS membership under sections 121.053 and 121.122, Florida Statutes, or allowed to participate in a non-integrated defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

**NOTE 6 – EMPLOYEE RETIREMENT PLAN (continued)**

***Plan Descriptions (concluded)***

Benefits under the FRS Pension Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned. The percentage value for each year of service credit earned ranges from 1.60% to 1.68%. Benefits received are increased by an annual cost-of-living adjustment, ranging from 0% to 3% depending on effective dates of enrollment and retirement.

The Retiree Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple-employer defined benefit pension plan established, administered, and subject to amendment in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended June 30, 2015, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

***Contributions***

Contribution requirements of active employees and participating employers are established and may be amended only through an act of the Florida Legislature. The FRS requires a contribution of 3% of covered pay from employees. The School is required to contribute at an actuarially determined rate. Contribution rates and amounts are listed in the table below. Amounts contributed were equal to the required contribution for those years.

	<u>2014</u>	<u>2015</u>	<u>2016</u>
Contribution Rates – %			
Retirement – Employer	5.72	6.07	5.56
HIS – Employer	1.20	1.26	1.66
Administrative – Employer	.03	.04	.04
Employee	3.00	3.00	3.00
Total	9.95	10.37	10.26
Contribution Amounts			
Employer	\$ 17,448	\$ 19,716	\$ 16,343
Employee	7,532	8,025	6,753
Totals	\$ 24,980	\$ 27,741	\$ 23,096

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2016, the School reported a liability of \$108,092 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability was based on a projection of the School's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The following displays the School's proportionate shares for the two programs:

	Share at June 30, 2014	Share at June 30, 2015	Change
Florida Retirement System	0.000451677%	0.000394374%	(0.000057303)%
Health Insurance Subsidy	0.000602522%	0.000560406%	(0.000042116)%

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 6 – EMPLOYEE RETIREMENT PLAN (continued)

#### *Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (concluded)*

For the year ended June 30, 2016, the School recognized pension expense of \$2,037. At June 30, 2016, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience.	\$ 5,378	\$ 1,208
Changes of assumptions.	7,877	--
Net difference between projected and actual earnings on pension plan investments.	17,973	30,105
Changes in proportion and differences between School contributions and proportionate share of contributions.	--	35,167
School contributions subsequent to the measurement date.	14,758	--
Total	<u>\$ 45,986</u>	<u>\$ 66,480</u>

The School reported \$14,758 as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in the following years:

Year Ending <u>June 30,</u>	
2017	\$ (9,673)
2018	(9,673)
2019	(9,673)
2020	(9,673)
2021	2,401
2022	390
2023	575
2024	74
Total	<u>\$ (35,252)</u>

#### *Actuarial Assumptions and Discount Rate*

The total pension liability for each of the defined benefit plans was determined by an actuarial valuation as of July 1, 2015, using the entry age normal actuarial cost method. Inflation increases for both plans is assumed at 2.60%. Payroll growth for both plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for FRS Pension Plan investments is 7.65%. The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. Because the HIS Program uses a pay-as-you-go funding structure, a municipal bond rate of 3.80% was used to determine the total pension liability for the program. Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB tables.

The following changes in actuarial assumptions occurred in 2015:

- FRS: There were no changes in actuarial assumptions. The inflation rate assumption remained at 2.60%, the real payroll growth assumption remained at 0.65%, and the overall payroll growth rate assumption remained at 3.25%. The long-term expected rate of return remained at 7.65%.

# Notes to the Financial Statements

June 30, 2016

## Micanopy Middle School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 6 – EMPLOYEE RETIREMENT PLAN (concluded)

#### *Actuarial assumptions and Discount Rate (concluded)*

- HIS: The municipal rate used to determine total pension liability decreased from 4.29% to 3.80%. (In general, the discount rate for calculating the total pension liability under GASB 67 is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index. The discount rates used at the two dates differ due to changes in the applicable municipal bond rate.)

*Sensitivity of the School's proportionate share of the net pension liability to changes in the discount rate.* The following presents the School's proportionate share of the net pension liability calculated with the discount rate used, as well as what the School's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

Florida Retirement System			Health Insurance Subsidy		
1% Decrease (6.65%)	Current Discount Rate (7.65%)	1% Increase (8.65%)	1% Decrease (2.80%)	Current Discount Rate (3.80%)	1% Increase (4.80%)
\$ 131,994	\$ 50,939	\$ (16,512)	\$ 65,123	\$ 57,153	\$ 50,507

*Long-term expected rate of return.* To develop an analytical basis for the selection of the long-term expected rate of return assumption, in October 2015 the FRS Actuarial Assumptions conference reviewed long-term assumptions developed by both Milliman's capital market assumptions team and by a capital market assumptions team from Aon Hewitt Investment Consulting, which consults to the Florida State Board of Administration. The table below shows Milliman's assumptions for each of the asset classes in which the plan was invested at that time based on the long-term target asset allocation. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1%	3.2%	3.1%	1.7%
Fixed Income	18%	4.8%	4.7%	4.7%
Global Equity	53%	8.5%	7.2%	17.7%
Real Estate (Property)	10%	6.8%	6.2%	12.0%
Private Equity	6%	11.9%	8.2%	30.0%
Strategic Investments	12%	6.7%	6.1%	11.4%

#### *Pension plan fiduciary net position.*

Detailed information about the pension plan's fiduciary net position is available in the separately issued FRS financial report.

#### *Defined Contribution Plan*

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan ("FRS Investment Plan"), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class. Required employer contributions made to the plan during the year ended June 30, 2016, totaled \$1,106.

**Budgetary Comparison Schedule – General Fund**  
**For the Year Ended June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

BUDGETED AMOUNTS

	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
<b>Revenues</b>				
State Revenue:				
Florida Education Finance Program	\$ 350,400	\$ 347,498	\$ 347,498	\$ --
Other State Revenues	2,632	7,196	7,196	--
Local Revenue:				
Gifts, Grants and Bequests	16,713	11,156	11,156	--
Other Local Revenues	6,493	4,158	4,158	--
<b>Total Revenues</b>	<b><u>376,238</u></b>	<b><u>370,008</u></b>	<b><u>370,008</u></b>	<b><u>--</u></b>
<b>Expenditures and Changes in Fund Balances</b>				
<b>Expenditures:</b>				
Current:				
Instruction	164,846	165,848	165,848	--
Instructional Support Services	1,748	2,306	2,306	--
General Support	106,820	119,165	119,165	--
Community Services	--	2,543	2,543	--
Operation of Plant	27,887	40,022	40,022	--
Debt Service:				
Interest	52	2,161	2,161	--
Debt Service - Other	28,800	--	--	--
<b>Total Expenditures</b>	<b><u>330,153</u></b>	<b><u>332,045</u></b>	<b><u>332,045</u></b>	<b><u>--</u></b>
<b>Net Change in Fund Balance</b>	<b><u>46,085</u></b>	<b><u>37,963</u></b>	<b><u>37,963</u></b>	<b><u>--</u></b>
<b>Fund Balances, July 1, 2015</b>	<b><u>--</u></b>	<b><u>(30,278)</u></b>	<b><u>(30,278)</u></b>	<b><u>--</u></b>
<b>Fund Balances, June 30, 2016</b>	<b><u>\$ --</u></b>	<b><u>\$ 7,685</u></b>	<b><u>\$ 7,685</u></b>	<b><u>\$ --</u></b>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. The fund is the legal level of control.

**Budgetary Comparison Schedule – Special Revenue Fund**  
**For the Year Ended June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

	<u>BUDGETED AMOUNTS</u>			
	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
<b>Revenues</b>				
<b>Revenues:</b>				
Federal through State:				
Title I Grant	\$ --	\$ 19,995	\$ 19,995	\$ --
<b>Total Revenues</b>	<u>--</u>	<u>19,995</u>	<u>19,995</u>	<u>--</u>
<b>Expenditures and Changes in Fund Balances</b>				
<b>Expenditures:</b>				
Current:				
Instructional	--	22,006	22,006	--
<b>Total Expenditures</b>	<u>--</u>	<u>22,006</u>	<u>22,006</u>	<u>--</u>
<b>Net Change in Fund Balance</b>	--	(2,011)	(2,011)	--
<b>Fund Balances, July 1, 2015</b>	<u>--</u>	<u>2,011</u>	<u>2,011</u>	<u>--</u>
<b>Fund Balances, June 30, 2016</b>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. The fund is the legal level of control.

## Schedules of School's Proportionate Share of the Net Pension Liability – Last 10 Fiscal Years

For the Year Ended June 30, 2016

**Micanopy Middle School, Inc.**

*A Component Unit of the Alachua County District School Board*

### Florida Retirement System

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Proportion of the net pension liability (asset)	0.000394 374%	0.000451 677%								
Proportionate share of the net pension liability (asset)	\$ 50,939	\$ 27,559								
Covered-employee payroll	\$ 267,510	\$ 251,055								
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	19.04%	10.98%								
Plan fiduciary net position as a percentage of the total pension liability	92.00%	96.09%								

### Health Insurance Subsidy Program

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Proportion of the net pension liability (asset)	0.000506 406%	0.000602 522%								
Proportionate share of the net pension liability (asset)	\$ 57,153	\$ 56,337								
Covered-employee payroll	\$ 267,510	\$ 251,055								
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	21.36%	22.44%								
Plan fiduciary net position as a percentage of the total pension liability	0.50%	0.99%								

Note: The amounts presented were determined as of June 30 for each fiscal year.

Note: Amounts will be presented prospectively.

Note: There are no factors that significantly affect trends in the amounts reported.

## Schedules of Contributions – Last 10 Fiscal Years

For Year Ended June 30, 2016

**Micanopy Middle School, Inc.**

*A Component Unit of the Alachua County District School Board*

### Florida Retirement System

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Required contribution	\$ 11,132	\$ 9,615	\$ 9,894							
Contributions in relation to the required contribution	<u>(11,132)</u>	<u>(9,615)</u>	<u>\$ (9,894)</u>							
Contribution deficiency (excess)	--	--	--							
Covered-employee payroll	\$ 225,104	\$ 267,510	\$ 251,055							
Contributions as a percentage of covered-employee payroll	4.95%	3.59%	3.94%							

### Health Insurance Subsidy Program

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Required contribution	\$ 3,626	\$ 2,142	\$ 2,064							
Contributions in relation to the required contribution	<u>(3,626)</u>	<u>(2,142)</u>	<u>(2,064)</u>							
Contribution deficiency (excess)	--	--	--							
Covered-employee payroll	\$225,104	\$267,510	\$251,055							
Contributions as a percentage of covered-employee payroll	1.61%	.80%	.82%							

Note: The amounts presented were determined as of June 30 for each fiscal year.

Note: Amounts will be presented prospectively.

Note: There are no significant trends in the amounts reported.



# Kattell and Company, P.L.

Certified Public Accountants Serving the Nonprofit Community

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 TEL: 352-395-6565 FAX: 352-395-6636 [www.kattell.com](http://www.kattell.com)

## COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

October 13, 2016

To the Board of Directors  
Micanopy Middle School, Inc.

We have audited the financial statements of Micanopy Middle School, Inc. (the School) for the year ended June 30, 2016, and have issued our report thereon dated October 13, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 23, 2016. Professional standards also require that we communicate to you the following information related to our audit.

### Qualitative Aspects of Accounting Practices

*Accounting Policies.* Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

*Accounting Estimates.* Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no estimates that are particularly sensitive.

*Disclosures.* There are no disclosures that are particularly sensitive.

*Corrected and Uncorrected Misstatements.* Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have communicated all known and likely adjustments to management and all material adjustments, if any, have been reflected in the financial statements.

### Our Working Relationship with Management

*Difficulties Encountered in Performing the Audit.* We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Disagreements with Management.* For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations.* We have requested certain representations from management that are included in the management representation letter.

*Management Consultations with Other Independent Accountants.* In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Consultations Prior to Engagement.* We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

\*\*\*\*\*

This letter is intended solely for the information and use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Kattell and Company, P.L.*

Gainesville, Florida

# Kattell and Company, P.L.

Certified Public Accountants Serving the Nonprofit Community

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 TEL: 352-395-6565 FAX: 352-395-6636 www.kattell.com

## MANAGEMENT LETTER

To the Board of Directors,  
Micanopy Middle School, Inc.

October 13, 2016

**Report on the Financial Statements.** We have audited the financial statements of Micanopy Middle School, Inc. (the School), as of and for the fiscal year ended June 30, 2016, and have issued our report thereon dated October 13, 2016.

**Auditors' Responsibility.** We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reports and Schedules.** We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*, and Schedule of Findings. Disclosures in that report and schedule, which are dated October 13, 2016, should be considered in conjunction with this management letter.

**Prior Audit Findings.** Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. In that regard,

- Finding 2016-001 is similar to Finding 2015-4. There was no similar finding for the year ended June 30, 2014.
- Finding 2016-007 is similar to Finding 2015-2 and Finding 2014-03 for the years ended June 30, 2015 and 2014, respectively.
- There were no other uncorrected prior audit findings.

**Official Title.** Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Micanopy Middle School, Inc.

### Financial Condition.

Sections 10.854(1)(e)2., Rules of the Auditor General requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did meet conditions described in Section 218.503(1), Florida Statutes. See Finding 2016-001.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

**Transparency.** Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School did not maintain on its Web site all of the information specified in Section 1002.33(9)(p), Florida Statutes. See Finding 2016-007.

### Other Matters.

Section 10.854(1)(e)3, Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4, Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. Our findings are included in the accompanying Schedule of Findings. See Findings 2016-005 and 2016-006.

**Purpose of this Letter.** Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

\*\*\*\*\*

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

Certified Public Accountants Serving the Nonprofit Community

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 TEL: 352-395-6565 FAX: 352-395-6636 www.kattell.com

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS

To the Board of Directors,  
Micanopy Middle School, Inc.

October 13, 2016

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Micanopy Middle School, Inc. (the School), as of and for the year ended June 30, 2016, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 13, 2016.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings as findings 2016-003 and 2016-004, that we consider to be significant deficiencies.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. See findings 2016-001 and 2016-002 in the attached Schedule of Findings.

### School's Response to Findings

The School's response to our findings is described in the accompanying letter from the School. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

\* \* \* \* \*

As required by the Rules of the Auditor General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated October 13, 2016.

Kattell and Company, P.L.

**Schedule of Findings**  
**June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

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**Material Noncompliance**

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**Finding 2016-001 State of Financial Emergency**

*Finding.* The School failed to transfer at the appropriate time, due to lack of funds, taxes withheld on the income of employees, and employer and employee contributions for required contributions to the Florida Retirement System, and federal social security. These conditions are described in Section 218.503(1), Florida Statutes, as an indication of a State of Financial Emergency

*Perspectives.*

- Similar conditions were identified in the audit for the year ended June 30, 2015. As a result, these conditions were made known to appropriate regulatory agencies.
- We noted that these conditions occurred in the early months of the fiscal year ended June 30, 2016, but did not occur in the latter months.

**Finding 2016-002 Florida Retirement System Contributions**

*Findings.* Regarding payments of required contributions to the Florida Retirement System (FRS):

1. The School reported an amount due to the Florida Retirement System at June 30, 2015; however, this amount was not subsequently fully paid to FRS. Although we did not audit the School for the year ended June 30, 2015, our procedures indicate that the unpaid portions may remain payable to FRS.
2. For the July 2015 contributions, a loan repayment was incorrectly included in the wages.
3. For the February 2016 contributions, net wages were used for three employees, rather than the gross wages.
4. For the May 2016 contributions, wages reported for one employee were more than what she actually received.

*Recommendation.* The School should consider what procedures should be performed to ensure that all required contributions for the year ended June 30, 2015, were actually remitted to FRS. In addition, the School should review its procedures to ensure that contributions are computed on the correct amounts.

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**Significant Deficiencies**

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**Finding 2016-003 Capitalized Assets**

*Finding.* During our audit, we identified one fixed asset purchased in the fiscal year ending June 30, 2016, that was greater than the School's capitalization threshold, but was not capitalized. We also identified several capitalized fixed assets that were stolen, but were not deleted from capital assets.

*Recommendation.* The School should review its policies regarding capitalized assets to include a regular review of what is included in Capital Assets. We also recommend that the School consider raising its capitalization threshold to a higher amount.

**Finding 2016-004 Budgets**

*Finding.* There was no mention of an approved budget in the Board of Director's minutes. Nor was there mention of any monitoring of the budget throughout the fiscal year.

*Recommendation.* The Board of Directors should approve a budget at the beginning of each school year, and compare actual results to the budget throughout the year. The Board should record these actions in the minutes to meetings.

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**Immaterial Noncompliance**

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**Finding 2016-005 Indemnification**

*Finding.* The School refinanced the mortgage on its facilities; however, the new loan did not include language to indemnify the state and local school district as required by Section 1002.33(14), Florida Statutes.

*Recommendation.* The School should consider whether loan documents could be amended to indemnify the State of Florida and the Alachua County District School Board.

**Schedule of Findings**  
**June 30, 2016**  
**Micanopy Middle School, Inc.**  
*A Component Unit of the Alachua County District School Board*

**Immaterial Noncompliance**

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**Finding 2016-006 Use of Gas Card**

*Finding.* An employee of the School uses their personal vehicle to deliver lunches to the School. The School allows the employee to use the School's gas card to fuel the employee's vehicle. This method does not provide sufficient documentation to ensure the value of the fuel provided to the employee is not in excess of the tax free mileage reimbursement rate provided by the Internal Revenue Service (IRS).

*Recommendation.* We recommend that the School reimburse the employee for mileage at the current IRS rate. Alternatively, the School should document the miles driven and ensure that the fuel provided is not in excess of the mileage rate.

**Transparency**

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**Finding 2016-007 Information on School Web site**

*Finding.* The School has developed a Web site that includes most of the information required by Sections 1002.33(9)(p) and 1002.33(21)(3), Florida Statutes; however, the following information was not available on September 8, 2016, the date of our procedures:

- The School's annual budget.
- The School's grade.

*Recommendation.* The School should maintain a Web site in compliance with Florida Statutes with all of the required information.



## Micanopy Middle School

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PO Box 109 Micanopy, FL 32667

Phone 352-466-1000

Fax 352-466-1030

www.micanopymiddle.com

2015-16 Audit Rebuttal from Micanopy Middle School

Oct. 13, 2016

**In response to Finding 2016-001: State of Financial Emergency:**

MMS paid off the previous year's debt as quickly as we could. We were unable to pay it off all at once because we did not have the funds. The current administration was unaware that funds were owed to the FRS.

**In response to Finding 2016-002: Florida Retirement System Contribution:**

These were honest mistakes. There will be a system to double-check the FRS payments in the future.

**In response to Finding 2016-003: Capitalized Assets:**

The stolen computers were reported to the CPA, but did not get removed. The Fixed Assets will be raised to \$1000.

**In response to Finding 2016-004: Budgets:**

This was a time of transition at MMS. The budget was presented to the Board, but did not get recorded in the Minutes. It will be in the future.

**In response to Finding 2016-005: Indemnification:**

The Mortgage Refinance was enacted by the previous administration. We will correct it if the mortgage company will allow us to do so.

**In response to Finding 2016-06 : Use of Gas Card:**

This was the way the previous administration had paid for gas. The current administration had never been told not to use a gas card. It will be cancelled and mileage used in the future.

**In response to Finding 2016-07 : Information on the School Website:**

The MMS website was completely redone over the summer and not everything was put back on the new site. Everything is up now.

*Tara Lowe-Phillips 10/13/16*

Tara Lowe-Phillips  
MMS Principal