

Micanopy Academy

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Grade 6-12

www.micanopyacademy.com

July 12, 2023

MA School Board Meeting Agenda

Time: 5:30pm

Place: Micanopy Academy Cafeteria

1. Call to Order : by Nancy Brown at 5:33pm. Members in attendance were Frank Williams. Also attending was Principal Kristin Walker, and Assistant Principal Elizabeth Ricks.

2. Consent agenda: Motion to approve only item 1, minutes of May 9, 2023 meeting from the consent agenda and move items 2, financial statement and item 3, Proposed Policy and Procedures by section after item three on the regular agenda made by F. Williams and Seconded by N. Brown. Approved 2-0.

3. Agenda for July 12, 2023: Agenda with modifications motion was entered by F. Williams and seconded by N. Brown passed unanimously.

4. Financial Statements (item moved from consent agenda): Discussion was held regarding janitorial cost where the board requested to look into obtaining additional quotes for cleaning for the upcoming year. Questions regarding check signing on the June checks were asked to staff. Board was informed that this period of time was the transition of adding and removing names on the account. *In accordance with Bylaws*
-After discussion, a motion was made by N. Brown to allow the Treasurer of the board to be able to sign checks in lieu of the President if the need arose. And that the process needs to start to add the treasurer to the bank account. *president must sign checks.* Seconded by F. Williams and approved 2-0
-After discussion, a motion was made by F. Williams to approve the financial statement second by N. Brown and approved 2-0.

5. Proposed Policy and Procedures (item moved from consent agenda): After discussion, the board wanted to clarify that a complete update of the policy and procedures were not what they wanted. The board only wanted to only add items that they thought were missing from the procedures to make them compliant. These items were to include, Professional Ethics, Public Grievance Policy, Conflict of interest, ethics and nepotism, Public records request and Student Fundraising. Principal K. Walker

suggested a more collaborative effort to update the original policies and procedures moving forward. The board agreed.

-A motion was made by F. Williams to approve only the new additional items to the policies and procedures that include, Professional Ethics, Public Grievance Policy, Conflict of interest, ethics and nepotism, Public records request and Student Fundraising, and that all other changes be further reviewed before adoption, seconded by N. Brown and approved 2-0.

6. Public Input: none

5. Member Application: Four board applications were presented to the board. Each member was given a chance to speak to the board regarding their application. Board members were able to ask questions of applicants. Applicants in the order in which they spoke were, Tara R. Lowe-Phillips (appeared via zoom), Bishop Chris Stokes (appeared via zoom), Donzie Titus (appeared via zoom), Edward "Ed" Rick in person. N. Brown asked that voting be done at the end of the meeting with F. Williams in agreement.

6. Revenue Anticipation Note information from Capital City Bank. Principal K. Walker gave an overview regarding the need for the Note from Capital City Bank and how the money would be used. She explained that Micanopy Academy had unused funds from the OneMil because all Charter Schools must pay for items covered up front and then be reimbursed. This reimbursement is on a timeline that is up to the Alachua County School Board discretion. It was explained that having to pay things up front has put a fiscal strain on the running of the school. This Note/Loan would alleviate the strain, and these would only be used for reimbursement to funds already allocated to us. Discussion among board members was held regarding the needs and financial implications this would have on the budget.

-A motion was made by N. Brown to table this agenda item to the next meeting and have the treasurer give a report at that time of options and viability of moving forward with this, was seconded by F. Williams, approved 2-0. *Items will be placed at the next meeting.*

7. Retirement upcoming changes and available options. Presentation by E. Ricks was given to inform the board that the Florida Retirement System (FRS) was increasing their employer contribution from almost 11.9% to almost 14%. This would be an increase of \$18,579.90 of employer responsibility. A proposal was presented to the board to leave the FRS in lieu of another form of retirement plan for employees. E. Ricks presented that there are other options like a Simple IRA, 457 or 403 b plans were available from two different companies that meetings were held with. These options would allow the employees to have more control of their retirement options available to them including a financial advisor who would meet with them personally to discuss options.

-After discussion among board members and staff, motion was made by N. Brown to move this agenda item to the next meeting after talking with all employees and getting their input on the matter, seconded by F. Williams passed 2-0.

E. Ricks advised the board that the increase went into effect July 1, 2023 and would have an impact on the budget until it was addressed. Board acknowledged and moved the item to the next meeting. *Items will be placed at the next meeting.*

8. Announcements/Recognition: Questions from the principal's report were answered regarding training reimbursements and training approvals. Board asked that travel, training, and sign off of those be looked at closely in the revisit of the policy and review procedures.


9. Board application voting con't. Before voting took place, F. Williams proposed to the board amend the bi-laws to change from a 5 member board to a 7 member board so that inclusion of all and looking towards the expansion and growth of the school it may be a good move. After discussion it was decided that the board would revisit this at a later date and no motion was made. The Board thanked every applicant for their willingness to be on the board and the strive to help better support Micanopy Academy. While only three spots were available for the board at this time the board wanted to encourage applicants to get involved with the school. Motions were then made for each approval of members as followed:

- motion to approve Tara Lowe-Phillips pass 2-0
- motion to approve Bishop Chris Stokes pass 2-0
- motion to approve Donzie Titus fail 0-2
- motion to approve Ed Rick pass 2-0

N. Brown and F. Williams welcomed new members to the board and looked forward to working with them in the future.

10. Next Meeting Date : Tuesday, Aug 8, 2023 at 5:30 pm

Meeting adjourned at 6:56 pm by N. Brown



Nancy Brown, Board President



Frank Williams, Board Treasurer