

PO Box 109 Micanopy, FL 32667

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www.micanopyacademy.com

Micanopy Academy **Regular Meeting of the Board of Directors**

November 16th, 2023

Meeting Minutes

1. Call to Order/Establish Quorum – Bishop C. Stokes @5:30 PM In attendance were Bishop Stokes, Nancy Brown, Ed Rick, and Tara Lowe-Phillips , who joined via Zoom. Also present were Principal Kristin Walker and teacher Lesleigh Phillips.

2. Consent Agenda – Bishop C. Stokes

3. Public Comment on Agenda Items – no public comment

4. Business/Finance

A. Receive Reports – members of the board reviewed bank statements from September and October. Treasurer Tara Lowe-Phillips stated that she had reviewed the statements and found nothing out of the ordinary.

5. Reports to the Board

A. Action Items:

- a. Vex Robotics – Lesleigh Phillips delivered a presentation on Vex Robotics and discussed the benefits that this purchase would have for student learning and the marketing of the school. Members of the board asked questions and decided to table the decision of the purchase for December’s meeting, or until our funding increases from the October FTE count.
- b. Members of the board discussed paying a travel reimbursement to Ms. Williams for picking up school lunches each day. At the going rate of \$.54/mile, the quarterly reimbursement will total \$456.84. Nancy Brown motioned for approval of the reimbursement, which was seconded by Ed Rick. Motion passed 4 – 0
- c. Members of the board discussed 3 different bids for regular school cleanings and compared prices from each company.
Tara Lowe-Phillips motioned to accept the bid from Gator cleaning, which was seconded by Nancy Brown. Motion passed 4 – 0
- d. Discussion was held regarding hiring a full-time paraprofessional. The board requested a job description and salary/benefits information be presented before this decision is made. This request was tabled until December’s board meeting.

J.L.P.

Ed Rick
C.L.W.

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- e. Discussion on renewing our contract with Charter School Capital for enrollment marketing - the board would like more information on the new payment plan and will discuss further at the next board meeting.
 - B. Principal's Report - Ms. Walker highlighted two things from her principal's report: The PTO raised over \$500 at our Fall Festival booth and expects to bring in over \$3,000 for trash pickup at that event. This is the most money PTO has ever raised at one time! Another important highlight was the new threat management procedures that will go into effect on January 1st, 2024. The new legislation requires paperwork and services for concerning behaviors, where this was previously limited to children who made a threat. Staff training on these new procedures will come in December to bring everyone up to speed.
6. Board Business
- a. President Report - Bishop C. Stokes
 - b. Proposed Items for Next Meeting - just the items from this meeting that needed more discussion.
7. Remarks from Board Members on Non-Agenda Items: Bishop C. Stokes mentioned that a couple of students had brought unsafe items to the center and urged Principal Walker to speak with the staff to ensure we are keeping an eye out for what students bring into our school.
8. Adjournment - 6:56 PM