Skyward Family Access: Progress Reports and Report Cards

Your student's current report can be accessed through Skyward Family Access. Reports (progress or quarter) will be available through the attachments tab until the next report is posted. Only the Final Report Card of the year will remain at the end of the school year. Current grades are also viewable by looking at the **Gradebook** tab at any time throughout the term. Reports will be posted by noon on the date published in the district calendar.

*A key of term abbreviations is at the end of this document.

Don't have a Family Access account?

If you do not yet have a Skyward Family Access account set up, email us at info@micanopyacademy.com In the email, please include the following information.

- Your full name
- Your student's full name
- Your student's date of birth
- Your student's grade level
- Your student's school name
- A picture of parent ID (for identification purposes) such as a Driver's License

If your child is in special education with an IEP, your child's quarter and/or final IEP Progress Reports will be available in one of 3 ways:

- 1. Available as an attachment in Skyward Family Access (same as report cards below).
- 2. Hard copy at school's front office for parent pickup.
- 3. Schools will mail home hard copy.

Contact your school to determine which method they are using.

Accessing Progress Reports and Report Cards on the Mobile App

From the Menu, choose **Report Cards/Attachments**



Click Print to View Progress Report or Report Card Progress reports and report cards will only remain until the following marking period. At the end of the year, only the Final Report Card will remain in the attachments.

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Accessing Gradebook the Desktop Version										
Login to <u>Skyward Family Access</u> , click on Gradebook.	Look for the Current Term. To see specific grades, find the matching quarter term and click on the letter grade to see details.									
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Gradebook	▶ Social Studies Grade 1 Period 1 (7:45 AM - 8:15 AM)									
Attendance Des	Language Arts-Grade One Period 2 (8:15 AM - 8:45 AM)									
Student Info 201	Physical Education - Grade 1 Period 2 (8:15 AM - 8:45 AM)									
Discipline 201	Mathematics - Grade One Period 3 (8:45 AM - 9:15 AM)	E	s	S+		s	S+	E	s	s
Graduation	Language Arts-Grade One Period 4 (9:15 AM - 9:45 AM)	U	s	U		S	U	U	s	U
Requirements	Music - Grade 1 Period 5 (9:45 AM - 10:15 AM)			E		s	E		s	E
Academic History	Art - Grade 1 Period 6 (10:15 AM - 10:45 AM)	E	s	E		s	E		s	E
	Music - Grade 1 Period 6 (10:15 AM - 10:45 AM)		s	E		s	E		s	E
	Physical Education - Grade 1 Period 6 (10:15 AM - 10:45 AM)		s	E		s	E		s	E
	Social Studies Grade 1 (Dropped) Period 6 (10:15 AM - 10:45 AM)									

Grading Term Key

ELEMENTARY

P1: Progress Report 1 Q1: Quarter 1 C1: Citizenship 1 P2: Progress Report 2 Q2: Quarter 2 C1: Citizenship 2 P3: Progress Report 3 Q3: Quarter 3 C1: Citizenship 3 P4: Progress Report 4 Q4: Quarter 4 C1: Citizenship 4 FIN: Final Grade

MIDDLE/HIGH

P1: Progress Report 1 Q1: Quarter 1 C1: Citizenship 1 P2: Progress Report 2 Q2: Quarter 2 C1: Citizenship 2 SE1: Semester 1 Exam S1: Semester 1 P3: Progress Report 3 Q3: Quarter 3 C1: Citizenship 3 P4: Progress Report 4 Q4: Quarter 4 C1: Citizenship 4 SE2: Semester 2 Exam S2: Semester 2

BLOCK

FALL Q1: Quarter 1 Q2: Quarter 2 SE1: Semester Exam 1 F1: Fall Semester 1 Q3: Quarter 3 Q4: Quarter 4 SE2: Semester Exam 2 EOC: End of Course Exam F2: Fall Semester 2 SPRING SQ1: Spring Semester Quarter 1 SQ2: Spring Semester Quarter 2 SE1: Spring Semester Exam 1 SS1: Spring Semester 1 CN1: Citizenship Spring Quarter 1 CN2: Citizenship Spring Quarter 2 CN3: Citizenship Spring Quarter 3 CN4: Citizenship Spring Quarter 4

Please contact your student's school if you cannot access the report card or grades.